

Internal Quality Assurance Cell (IQAC)

2022-23

Date: 28/04/2023

CIRCULAR

A meeting of the IQAC is scheduled as follows to discuss the agenda stated below.

Date: 01/05/2023

Time: 4.00 pm

Venue: Board Room

Agenda:-

- I. Presentation of the minutes of the previous meeting.
- II. Review of the previous semester.
- III. Remedial measures for the poor academic performers.
- IV. Guiding students for Campus Drives.
- V. Thrust on Industry-Institute Partnerships and Placements.
- VI. Feedback.
- VII. Participation in NIRF, AISHE and NAAC.
- VIII. Any other point with permission of the Chair.



IQAC Coordinator



Director
Director
Chhatrapati Shivaji Institute
of Technology Durg

Internal Quality Assurance Cell (IQAC) 2022-23

Date:01/05/2023

Minutes of the Meeting

Date :01/05/2023

Time : 4.00 pm

Venue: Board Room

Members Present:

1. Dr. Santosh Kumar Sharma
2. Prof. Rajesh Kumar
3. Dr. Chandra Shekhar Sharma
4. Dr. Padmini Sharma
5. Prof. Ashraf Jafari
6. Prof. Sanjay Singh
7. Prof. Prabhas Gupta
8. Mr. Rajesh Deshmukh, Executive Member, Shivnath Shikshan Evam Sewa Samiti
9. Mr.R K Deshmukh , Parent
10. Ms. Tanushree Chandrakar, Alumni
11. Piyush Verma ,Student

Agenda:-

- I. Presentation of the minutes of the previous meeting.
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- VII. Participation in NIRF, AISHE and NAAC.
- VIII. Any other point with permission of the Chair.

Minutes:

I. Presentation of the minutes of the previous meeting.

The IQAC Coordinator welcomed the members and presented the minutes of the previous meeting for endorsement. The members endorsed the recorded minutes.

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II. Review of the previous semester and Action Taken Report

A review of the academic and co-curricular events was presented in the meeting. The available results of the End-Semester Exam of odd-semesters were analyzed. Director extended his congratulations for successful; organizing of FDPs and presentation.

Action taken report:

Title	Action Taken/ Out come
End semester exam of the CSVTU	Subject teacher shows results were more than 80% were applauded. HoDs to work upon strategies to improve results.
Project Presentations /FDPs.	Students of VIII Semester need to be made serious for Project Presentation and Project Progress.
Induction of new Add-on Courses	New Add-on courses to be made for upcoming semester.
Publication & Patents.	HoDs are collecting information.

III. Remedial measures for the poor academic performers.

Looking into the results of some of the students, the forum agreed to organized remedial classes for the students having Back-log papers. These classes shall be conducted from 4.00 to 5.00 pm daily.

IV. Guiding students for Campus Drives.

Director sir told that the selection of students in campus drives is the focal point of higher Institutes. The TPO needs to organize classes on Interview Skills, Quantitative Aptitude, Soft Skills and Competitive Mathematics.

V. Thrust on Industry-Institute Partnerships and Placements.

The forum observed that it will be beneficial for the students if the connections with local industries are strengthened for recruitment and co-curricular purposes.

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VI. Feedback.

Online Feedback from the students to be planned in the month
Mr. Sandeep Rangari, Mr. Sunil Srivastava, and Mr. Vijay Hiradhar.

VII. Participation in NIRF, AISHE and NAAC.

The IQAC Coordinator proposed that the participation in NIRF Ranking process and AISHE has to be continues. The forum consented to the proposal.

Further, the Director said that the Institute needs to go for the second cycle of accreditation. He said that the IQAC should commence on the process of filing for NAAC Accreditation in the session 2023-24. He further said that all the HoDs must extend fullest cooperation for NAAC related works.


IQAC Coordinator


Director
Director
Chhatrapati Shivaji Institute
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Internal Quality Assurance Cell (IQAC)

2022-23

Date: 16/01/2023

CIRCULAR

A meeting of the IQAC is scheduled as follows to discuss the Agenda started below

Date: 19/01/2023

Time: 4.00 pm

Venue: Board Room

Agenda:-

- I. Presentation of the minutes of previous meeting & Adoption of Agenda.
- II. Action Taken and Progress Report.
- III. Conduction of Add-on Course.
- IV. Conduction of FDPs/Seminars & Conference.
- V. Project Presentations.
- VI. Discussion on Laqshya'23
- VII. Any other point with the permission of the Director.


IQAC Coordinator


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Internal Quality Assurance Cell (IQAC)

2022-23

Date: 19/01/2023

Minutes of the Meeting

Date : 19/01/2023

Time : 4.00 pm

Venue: Board Room

Members Present:

1. Mr. Ajay Prakash Verma
2. Dr. Santosh Kumar Sharma
3. Mr. Rajesh Deshmukh, Executive Member, Shivnath Shikshan Evam Sewa Samiti
4. Mr. Rajesh Verma
5. Prof. Rajesh Kumar
6. Dr. Sharad Belchandan, BMO, Govt. Medical Hospital Nikum, Durg
7. Mr. Vinod Jain, Director, Corefab Pvt.Ltd, Bhilai [C.G.]
8. Dr. Chandra Shekhar Sharma
9. Dr. Padmini Sharma
10. Prof. Ashraf Jafari
11. Prof. Sanjay Singh
12. Prof. Prabhas Gupta
13. Ms. Tanushree Chandrakar, Alumni

Agenda:-

Presentation of the minutes of previous meeting & Adoption of Agenda.

- I. Action Taken and Progress Report.
- II. Conduction of Add-on Course.
- III. Conduction of FDPs/Seminars & Conference.
- IV. Project Presentations.
- V. Discussion on Laqshya'23
- VI. Any other point with the permission of the Director.

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Minutes:-

The IQAC Coordinator welcomed the Director and the members.

Points discussed & resolutions:

I. Presentation of the minutes of previous meeting & Adoption of Agenda.

1.1 The Coordinator further presented the agenda for the adoption, to which all the members agreed.

1.2 The Coordinator presented the minutes of the previous meeting.

II. Action Taken and Progress Report.

Title	Action Taken/ Out come
End semester exam of the CSVTU	The IQAC in-charge presented a brief report of the Exams Conducted by the University and the Class Tests of the College. The Exams were conducted offline.
FDP /Presentations /Workshops/Seminars and Conferences.	12 events on IPR, Entrepreneurship and Research Methods organized. 13 papers published/presented in the year.
Activities of IIC.	12 activities organized.
Conduction of Add-on Courses	6 Add-on Courses were conducted by the Department of CSE, Civil Engineering & Mechanical Engg. Deptt.
Feedback	Online Feedback from the students is looked after by Mr Sandeep Rangari, Mr Sunil Srivastava, Mr Vijay Hiradhar.
Publication & Patents.	HoDs are collecting information.

III. Conduction of Add-on Course.

Looking into the End- Semester Exams, The Director sir instructed to conduct only two Add-on Courses in the semester. So that the total number of such course becomes 8.

IV. Conduction of FDP/ Seminar & Conference

The forum discussed over organizing of FDP for the staff and faculties to enhance know-how of contemporary technologies. The Annual Conference needs to be deferred due to Exams.

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V. Project Presentation:

The students of VIIIth semester have to deliver presentation on their projects on regular basis.

The project Guides need to monitor the quality of the projects and presentation.

The students need to deliver presentation on their projects the presentations should be evaluated at departmental level.

VI. Discussion on Laqshya'23

The LaQshya'23 is slated to be on 18, 19 and 20 April. Director Sir told that the Dean Students affairs shall coordinate and constitute teams to conduct the events. Each event shall have a professor-in-charge, event manager and student coordinators.

The meeting concluded with a note of thanks delivered by the IQAC Coordinator


IQAC Coordinator


Director
Director
Chhatrapati Shivaji Institute
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Internal Quality Assurance Cell (IQAC)

2022-23

Date: 18/07/2022

CIRCULAR

A meeting of the IQAC is scheduled as follows to discuss the Agenda given below.

Date: 25/07/2022

Time: 4.00 pm

Venue: Board Room

Agenda:-

- I. Presentation of the minutes of the previous meeting.
- II. Introduction of the Members.
- III. End semester exam of the CSVTU.
- IV. Online FDP/Presentations/Seminars and Conferences.
- V. Activities of IIC.
- VI. Publication & Patents.
- VII. Project presentation of students.
- VIII. Any other issues with the permission of the Director.


IQAC Coordinator


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Internal Quality Assurance Cell (IQAC)

2022-23

Date: 25/07/2022

Minutes of the Meeting

Date : 25/07/2022

Time : 4.00 pm

Venue: Board Room

Members Present:

1. Mr. Ajay Prakash Verma
2. Dr. Santosh Kumar Sharma
3. Prof. Rajesh Kumar
4. Mr. Rajesh Verma
5. Dr. Chandra Shekhar Sharma
6. Dr. Padmini Sharma
7. Prof. Ashraf Jafari
8. Prof. Sanjay Singh
9. Mr. Rajesh Deshmukh, Executive Member, Shivnath Shikshan Evam Sewa Samiti
10. Mr. Vinod Jain, Director, Corefab Pvt.Ltd, Bhilai [CG]
11. Ms. Tanushree Chandrakar, Alumni
12. Piyush Verma, Student
13. Mr. R K Deshmukh, Parent

Agenda:-

- I. Presentation of the minutes of the previous meeting.
- II. Introduction of the Members.
- III. End semester exam of the CSVTU.
- IV. Online FDP/Presentations/Seminars and Conferences.
- V. Activities of IIC.
- VI. Publication & Patents.
- VII. Project presentation of students.
- VIII. Any other issues with the permission of the Director.

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Minutes:-

The IQAC Coordinator welcomed all the members to the online meeting. The Director consented for the meeting to be proceeded. The IQAC Coordinator presented the agenda for the meeting.

Registrar, Mr. Rajesh Verma sought permission to apprise about the admissions in the First year and Commencement of classes. The Director consented that the issue to be discussed.

Every member agreed for the agenda to be adopted.

Points discussed & resolutions:

I. Presentation of the minutes of the previous meeting.

The IQAC Coordinator presented the minutes of the previous meeting [2021-22]. The members endorsed the minutes.

II. End Semester Exam of the CSVTU.

The Director sir said that the University has decided to take exams will be in online. The academic activities should be planned to keep the students connected to the syllabus.

III. Introduction of the Members.

The IQAC coordinator introduced the new members to the forum.

IV. Online FDP/Presentations/Seminars and Conferences

- i. Each Department should organize one workshop on technical classes.
- ii. HoDs and the faculty members to should register for FDPs, seminars and conference and produce certificates.
- iii. The national conference of the institute, AICON should be planned to be organized in 2022-23.

V. Activities of IIC

The Institute Innovation Council Cell should continue to organize programmers on IPR, Entrepreneurship, Research Methods.

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VI. Publications & Patents.

The faculty members need to work out for publication of research papers, book charters & articles. The faculty members can also work for patents.

VII. Project presentation of students.

The projects of the students should be properly submitted to the library by the Department. A receipt should be taken thereof.

VIII. Any other issues with the permission of the Director

i. Admission in the First Year

Registrar, Mr. Rajesh Verma informed that the commencement of admission in the First Year will take time as the counseling couldn't be organized due to pandemic. The admission will be done through DTE, CG only.

The meeting concluded with a note of thanks by Director.


IQAC Coordinator


Director
Director
Chhatrapati Shivaji Institute
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VI. Publications & Patents.

The faculty members need to work out for publication of research papers, book chapters & articles. The faculty members can also work for patents.

VII. Project presentation of students.

The projects of the students should be properly submitted to the library by the Department. A receipt should be taken thereof.

VIII. Any other issues with the permission of the Director

8.1 Declaration of Academic calendar:

The IQAC Coordinator, Mr. Rajesh Kumar Presented the Academic Calendar of the College for the Semester I, III, V and VIII. The TPO suggested to include the activities too in the calendar for smooth planning. The academic Calendar of the CSVTU was also presented. The forum raised the anomalies and delays in the academic calendar of the CSVTU to which the Director conceded and assured to raise the issue with the authorities at the university.

8.2 Admission in the First Year

Registrar, Mr. Rajesh Verma informed that the commencement of admission in the First Year will take time as the counseling couldn't be organized due to pandemic. The admission will be done through DTE, CG only.

The meeting concluded with a note of thanks by Director.



IQAC Coordinator



Director
Director

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of Technology Durg